

# Sign & Tape Builder Instructions

Try Our Custom Sign & Tape Builder!

## Step 1

Click PRODUCTS on the left-hand navigation column, then choose between Floor Signs, 2 Inch, 4 Inch Floor Tape or 6 Inch Floor Tape.



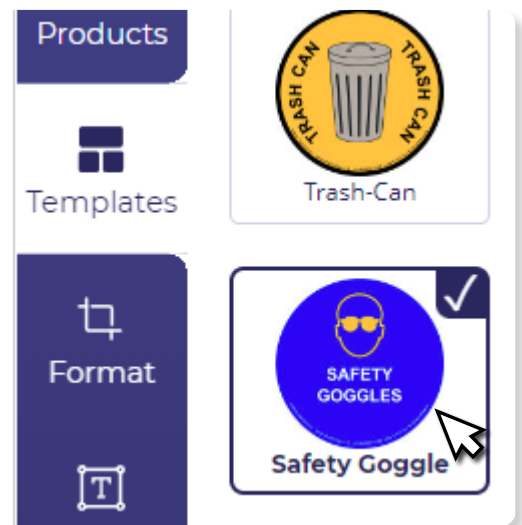
## Step 2

Once you've chosen a product, you may have the option to select a specific Template in the left hand blue navigation bar.



## Step 3

Choose one of the seven pre-designed templates that best fit your design needs.



## Step 4

Click any of the text or icon elements on the template in the central builder window. From this point, you can edit the element by changing the font, font size, font color, bold/italics font style, or edit the text. Click the Format (left-hand-blue navigation bar)



## Step 5

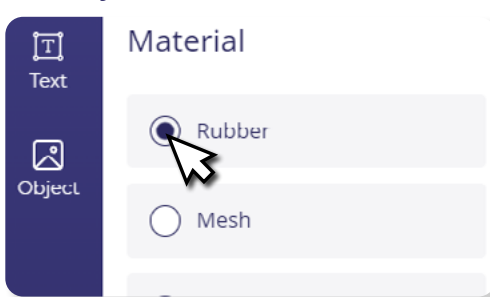
Choose the size of the sign (17.5" or 22"). Choose Material: Rubber, Mesh or Vinyl. Choose a background color. We have 11 standard colors or Click the + sign to open up a color picker and choose your own color(s).

**NOTE:** We do not guarantee color matching. Our process is 4 color process printing. Some colors are not reproducible under this method. Your acceptance of proof(s) is considered final, once your purchase has been made.

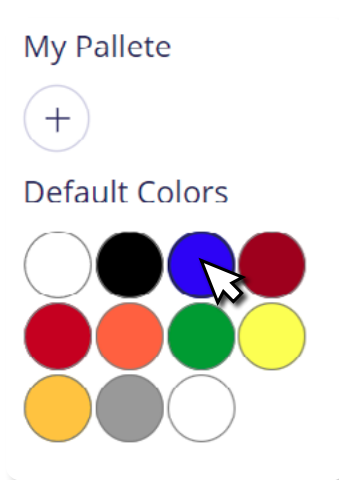
### Choose your size



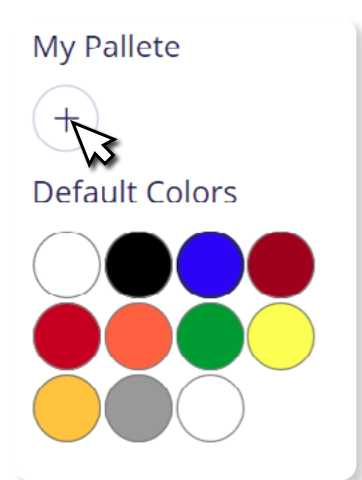
### Choose your material



### Choose from our colors

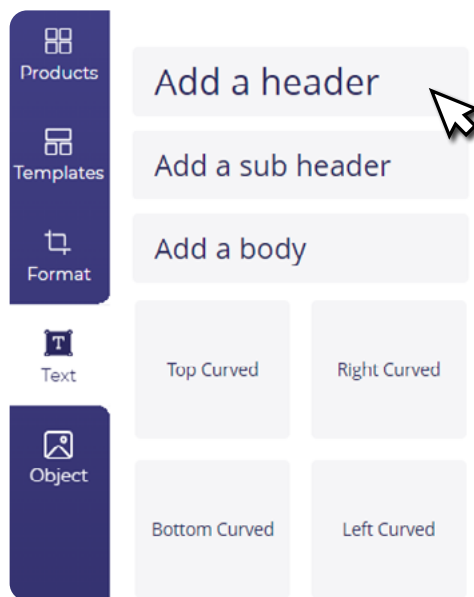


### or Choose your own color



## Step 6

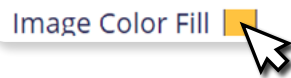
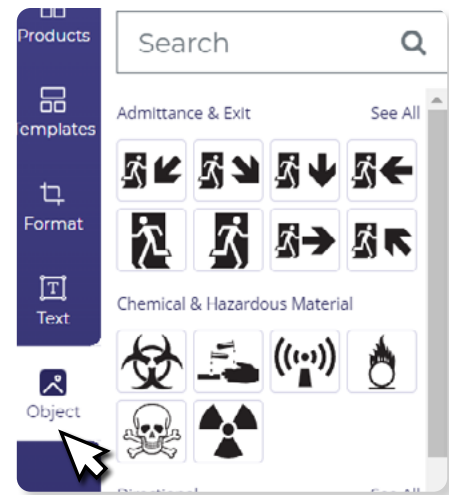
Click the Text icon and select an element of text to modify it or add a new Text element. You can add regular or curved text. Select it and you can reposition it by clicking and dragging.



## Step 7

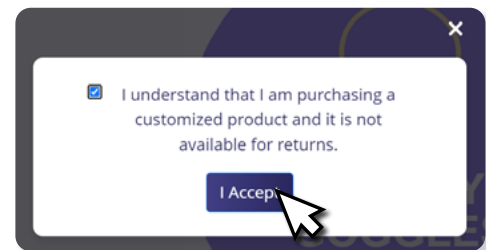
Click the Object icon to add an icon of your choice. It will appear on the canvas for you to change the color, align or resize. Use the Image Color Fill to recolor the icon. If you can't find the icon you're looking for using the search bar at the top, you can always upload your own custom at the bottom.

**NOTE:** Images that have a transparent background work best, ex .AI, .PNG, .EPS, or PDF. See the specifications listed when you click on "+ Upload your own image". After clicking the Upload Image button, locate the image on your computer and click Open. Once it's processed and placed, you can position and size the image.



## Step 8

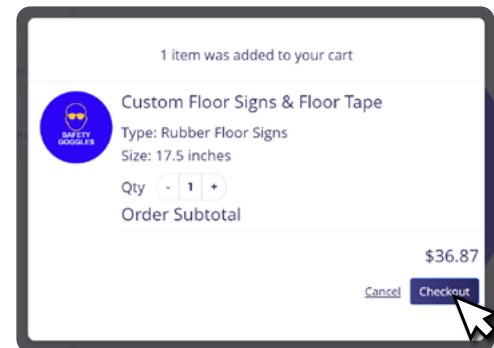
Click the purchase button, check the box to Accept the item.








## Step 9

Press the + or - sign to adjust the quantity you wish to purchase. Click the Cancel button to go back and make changes, or click Checkout to add the item to your cart.

Continue to follow the instructions to complete your order.



## Iconography

- |  |   |
|--|---|
|  Ruler Icon     | Displays the measurements of the selected sign or tape.   |
|  Eye icon       | Displays a downloadable preview image to send for approval if needed.   |
|  Alignment Icon | Allows you to move text/image in front or behind text, horizontally or vertically align text/icons based on the center of the canvas. |
|  Lock icon      | Allows you to lock an element to the canvas, so it can't be moved.  |
|  Trash Can icon | Deletes a selected icon or text element.  |